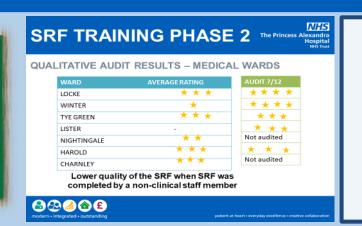


Single Referral Form Project

Project Aim:

To increase the percentage of Single Referral Forms to 80% by January 2023 with an acceptable criteria (3 stars or above).

Transfer of Care Team



Project team
TRANSFER OF CARE
TEAM

Timeline for delivery

From: October 2022 To: January 2023

Measures

Quality
Star Audit
(acceptable
criteria)

cceptable SRF Criteria	Star Rating	
RF submitted with the following issues identified by the COD during triage, regardless EDO date: Consent was never obtained from patient or NOX Relearst washed against patient choice Not Weight Bearing Status not mentioned her referral inaccurate information around risks such as risk feeding, falls risk and challenging behaviour, night needs and risk of suicide. SRF was valided. Patient is rapidly determining faval Track not identified by the MDT) Not information about equipment/delivery due date	0 Star	Datix must be comple "Near Miss"
RF submitted without consent, regardless EDD date and/or submitted handwritten.	1 Star	*
If submitted on the EDD date and/or with missing information on two or more of the following areas: Mobility and level of assistance required Access to properly Nutrition Details of the clinician completing the referral	2 Star	* *
RF submitted before 2pm of EDD date and the Cod was required to clarify some missing or conflicting formation around mobility and level of assistance.	3 Star	***
RF submitted 24 hours prior EDD, completed without missing information. COD input was not required to allow to submission of the SRF to the care commissioners.	4 Star	***
RF Submitted 48-72 hours prior EDD, completed without conflicting or missing information. COD input was not required to low the submission of the SRF to the care commissioners.	5 Star	***

Results: 84% of SRFs rated 3 star or above

STAR	1 ST AUDIT (BT)	2 ND AUDIT (PT)
5 Star	4%	5%
4 Star	0%	53%
3 Star	45%	26%
2 Star	23%	16%
1 Star	15%	0%
0 Star	13%	0%

Tests for change

Test 1: Train Matrons, band 7s and band 6s (poor attendance) (PRISM)

Test 2: Webinar to improve attendance

Test 3: Dynamic Trolley rounds (aiming to reach 20%

of nursing staff - pareto law)

Learning and next steps:

The results helped to mobilise staff to focus on complex assessments such as EOL discharges.

The 50% reduction of SRFs declined by social care or stepped down. Best engagement with trolley rounds.

